

TEACHER INDIVIDUAL PROFILE
SARBODAYA COLLEGE, MALOW PATHER
DIST JORHAT, ASSAM
(From 01.04.2017 onwards)
(Year wise tie 01 04 2017 to 31 03 2018.01.04 2018 to 31.03.2019 etc.)

1.Name : RajuSaikia
2.Date of Birth : 01/12/1976
3.Address (Residential) : Mohar Gaon,Pokamura,Jorhat,Assam,785004
4. Designation : Tutor Assistant Professor
5.Subject : political science
6.Educational Qualification : MA
7.Department : Political Science
8.Area of Specialisation : International Relations
9.Date of Appointment :
(i)In the Institution : 18/10/2001
(ii)Date of Provincialisation of Post : 01.01.2021
10.Teaching Experience (in Years) : 20 years 2 months
11.Teaching methods used:
(Lectures, Field Trip, Projects etc.) : Lectures
12.Technology used for teaching and:
Zoom frequency of use : Whatsapp, Google Classroom, Google meet
during Covid 19 Pandemic.
13 Study material developed during
last 5 years : No
14.Contribution to enrich quality of
teaching - learning/administration
during last 5 years :
(Seminars/Workshops/Lectures/
Field visit organised) : No
15.Details of staff development program:

Academic staff Development programme	Name of programme	Conducted by	Duration with Date
Refresher	-	-	-
HRD programme	All India survey on Higher Education	HRD	30/01/2022
Orientation programme	-	-	-
Staff Training conducted by the University	-	-	-
Staff Training conducted by	-	-	-
Institution	-	-	-
Summer/winter schools. Workshops etc	-	-	-

16. Improvement acknowledge due to the staff training programs listed in the above point:

17.Details of the Training Program that you attended:

As a resource person	As a participant	As a paper presenter
-	-	-

18.Research contribution:

a. Number of Students (M.phil,Ph.D):

At the beginning of the year	Registered during the Year	Complete during the Year
M. Phil	-	-
Ph.D	-	-

b. No. of research papers published (please enclose list) : No

c. Numbers of books and chapters in edited volume/books published and papers published in national/ International conference proceedings per teacher during last five years

: No

d. Research project : No

Title of the project	Name of the funding agency	Duration
-	-	-

(e) Details of Seminars, conference, symposiaorganised : No

(f) parents taken, if any, give a brief description : No

(g) Membership of professional bodies, Editorship of Journals etc : No

19. Award/ recognisingetc : No

20. Participation in programmes conducted for the cultural and academic enrichment of the Students and/ or the faculty :

(i) Involved in College festival as an advisor

(ii)For academic enrichment of the Students, published learning videos at Youtube channel by following Youtube playlist link

<https://youtube.com/playlist?list=PLJgAuwGDQC7OxflsYwQRNTcg6D4dQ8NhC>

(iii) Monitoring Google Classroom of Sarbodaya College at the time of online OBE Examination2020 during Covid -19 pandemic.

21.Do you participate in (a) Academic council/Bos of Affiliating university (b) Setting of question papers for UG/PG programs (c) Design and Development of curriculum for Add on /certificate /Diploma Courses (d) Assessment/Evaluation process of the affiliating university.

(d) Assessment : Engaged in the Internal Assessment process of the Students.

Evaluation -Examiner and scrutiniser.

22.Details about your involvement in the co-curricular /extra-curricular activities such as sports /Departmental Societies/Cultural Societies etc :

a. Festival Advisor(From 2018-19 to 2019-20)

b. Working as MHRD Nodal Officer

23. Contribution to the growth and development of the institution during last 6 year through Following:

Committees	Position held	Work done
IQAC	Asstt. Coordinator	Helping IQAC to all its essential works.
Examination Committee	Co-ordinator	Helping in conducting sessional and Final Examinations & monitoring the CBCS course structure. Help in publishing Routine at the beginning of the session.
Routine Committee	Member	Making awareness among the OBC students on the Govt.scholarship programme and monitoring the National Scholarship portal.
OBC Cell	Convenor	Organise counselling programmes for the upliftment of the Students.
Career and Counselling Cell	Chairman	

24. Other responsibilities taken & information if any: (Please specify)

(a) Participating in the development of Youtube channel (<https://www.youtube.com/c/SarbodayaYTC>) as an informative social media channel of the College.

(b) Helping in developing the College Website- WWW.sarbodayacollege.in

(c) On behalf of the College, Participate in the Institutional Swaswara Ranking online programme of Ministry of Urban Development (Copy attested).

(d) Monitoring the admission software which is available at College website (or the Link <https://sarbodayacollege.applyforadmission.in/>) and publishing a video relating to the aforesaid software for easy access at the YouTube link- <https://youtu.be/9fD6izYS7Ac>

25. Details of leave availed by you for academic reasons: No