

SARBODAYA COLLEGE

Estd : 1985



Prospectus

Four Year Under Graduate
PROGRAM Session : 2023-
24

Sarbodaya College
Malow-Pathar, Jorhat
Assam – 785108
NAAC Accredited B+
E-mail
:sarbodayacollege85@gmail.com
Website : www.sarbodayacollege.in

মহাবিদ্যালয়ৰ সংগীত

উজ্জ্বল চিৰ উজ্জ্বল
 ভূমি এপাহি জ্ঞানৰ কমল
 জ্ঞানৰ পাহিৰে
 জ্যোতিৰ আণোকে
 মহা মিশনৰ
 মহা জীৱনৰ
 পূণ্য তীৰ্থ ভূমি
 আমাৰ সাধনাৰ
 আমাৰ বাসনাৰ
 চিৰ প্ৰবাহী ভূমি।
 জোনাকৰে জেউতীৰে
 সপোন বহন মানি
 অজ্ঞান আন্ধাৰ নাশিবগে
 সাজু হ'গো আমি
 আহা যাওঁ আগুৱাই

কথা : জয়ন্তজিৎ

সুৰ : মেঘালী হাজৰিকা

GLORIOUS YEARS OF SARBODAYA COLLEGE :

- . YEAR OF ESTABLISHMENT : 1985
- . YEAR OF AFFILIATION : 2001
- . AFFILIATING UNIVERSITY : DIBRUGARH UNIVERSITY
- . YEAR OF GOVT. CONCURRENCE : 2004
- . YEAR OF GOVT. FINANCIAL ASSISTANCE : 2006
- . YEAR OF U.G.C. RECOGNITION : 2011
- . YEAR OF PROVINCIALISATION, GOVT. OF ASSAM : 2013
- . YEAR OF PERMANENT AFFILIATION : 2020

PROSPECTUS COMMITTEE:

Adviser : Sjt, Nripen Deuri, President, Governing Body

Chirperson : Dr. Monuj Boruah, Principal

Convernor : Srimanta Tamuli, Asstt. Prof.

Members : Romen Padun, Vice Principal
Dr. Hemonta Bora, H.O.D. Sociology
Pallab Boruah, H.O.D. History
Robijit Dutta, H.O.D. Pol. Science
Meghalee Hazarika, H.O.D. Philosophy
Dr.Nayanjyoti Bhuyan,H.O.D.
Assamese
Jyotimoni Doley, H.O.D. Geography
Bikash Baruah, H.O.D. Education
Bhadra Kanta Gohain, H.O.D. English
Hemen khonikor, Office Assistant

PUBLISHED BY THE FYUGP MONITORING COMMITTEE, SARBODAYA COLLEGE

Chairperson:Dr. Monuj Baruah, Principal

Vice-Chairperson :Romen Padun, Vice-Principal

Member Secy. :Raju Saikia

Co-ordinator I.Q.A.C : Mr. Robijit Dutta

Members : Heads of all Departments

INTRODUCTION

Sarbodaya College is the only Arts Degree College in Dergaon S. C. Assembly constituency of co-education established in 1985 in the historic Malow Pather, Jorhat, with donations and contributions of benevolent persons and local people of the locality. This college is now affiliated to Dibrugarh University of Assam and imparts education up to major level in EIGHT subjects and pass course in nine subjects along with five skill based subjects.

Sarbodaya College is situated in historic Malow Pather surrounded by Borbheti to the South, Botalikhusha Bill to the East, Bhugdoi River to the North, historic Malow Pather to the West. This institution organizes various NSS camps to the students. Recently, the College has introduced N.C.C. education and computer certificate courses. The students of this college performed excellently in different degree examinations including Rank, 1st class with distinction. The real strength of Sarbodaya College rests in its highly qualified and devoted teachers and efficient and diligent office staff which make the institution unique. The college has passed 35 successful and glorious years. Last year, the college has Accredited by NAAC with B+ grade.

MISSION

1. Introducing quality education of National standard and subjects helpful for creating Global knowledge and solving real life problems.
2. Increasing ethics, morality, healthy and cultural qualities of students.
3. Creating leadership qualities among students.
4. To introduce job oriented and vocational courses.
5. Holding various National level seminars regarding community development programme, social language and cultural development programmes and organizing NSS camps.
6. Organizing co-departmental subjects base seminars for academic development as well as encouraging and supporting creative abilities and research temperament.

SPECIAL FEATURE

The college being the institution of higher education is marching for quality education.

1. All the subjects of Arts Stream are affiliated to the University of Dibrugarh.
2. Proper academic environment for effective development of higher education in this locality.
3. All the faculties are well experienced, skilful and highly qualified able to make students smart, energetic and dynamic citizen of society.
4. Both the traditional and scientific methods of teaching including use of Group Discussion, individual guidance, Digital Class Room facility, audio-visual Aids, Seminars, Workshop, Field works, Project works etc. are available.
5. Well-equipped computer laboratory along with internet connection is available to impart quality education among the students.
6. The college has signed various departmental MOUs with some distinguished higher education institutions of Jorhat districts for student and faculty exchange to share knowledge, values and experience.
7. Provision of Mentor and Mentees is available to enhance the quality education and all round development of the students.
8. Provision of student's welfare fund is available to help the needy student.

ADMISSION PROCEDURE

1. For admission into the B.A. under the guideline of Four Year Undergraduate Program (FYUGP) of Dibrugarh University, a student must have passed higher secondary or equivalent examination from recognized Board or Council.
2. Admission is purely on merit basis and according to the guidelines of Govt. of Assam.
3. Application for admission is to be submitted in the prescribed form to the Office.
4. Process and dates of admission are notified in newspapers, college website, college youtube channel (Sarboddayaytc) and in the college notice board. Student selected for admission are required to produce the following documents at the time of admission.
 - (i) Acknowledgement Copy of Online form submission.
 - (ii) Original mark sheet and certificate of the last examination passed.
 - (iii) A certificate of good conduct from the head of the institution last attended.
 - (iv) For Free Admission B.P.L. Card must be produced.
 - (v) Income certificate from competent authority.
 - (vi) Anti-Ragging undertaking from both student and guardians.

Course of Study:

- (a) Four Years under Graduate Program under NEP2020.
- (b) Three years B. A. degree course in distance mode under Dibrugarh University.
- (c) Carrier Guidance Programme
- (d) Computer Basic Programme.
- (e) Skill Based Courses.
- (f) Research and Project Works.
- (g) NCC and NSS for both Boys and Girls.

EIGHT SEMESTER DEGREE PROGRAM

UNDER FYUGP:

From academic session 2023-24, Govt. of Assam has introduced Four Year Undergraduate Program. According to the instructions of the Govt. of Assam, the college is going to introduce FYUGP from the session 2023-2024.

Courses Offered:

ABILITY ENHANCEMENT COMPULSORY SUBJECTS (For three semester)

- (a) Communicative English
- b) MIL (Assamese) /Alternative English
- c) Generic Elective Course.
- d) Value Added Courses.
- e) Environmental Science
- f) Skill Based Compulsory Course.

Core (Major)

1. Assamese
2. Economics
3. Pol. Science
4. Education
5. Sociology
6. Philosophy
7. Geography
8. History

Minor (Any one)

<p>Economics, Education, Geography, History, Philosophy, Political Science, Sociology</p>

EXAMINATION

As per guidelines of Dibrugarh University Four Year Undergraduate Program.

IDENTITY CARD

Identity cards are compulsory for every student and must obtain identity card and possess the same while at college.

UNIFORM

All the students have to attend in college uniform as given below –

Boys' – Sky Blue Shirt, Black Pant and Navy Blue Sweater

Girl's – White Chaddar Mekhela with Sky Blue Border

or Sky Blue top and White Dupatta and White Pant

STUDENT UNION

According to the **LYNGDOH COMMITTEE REPORT** and Sarbodaya College Student Union Act. the college Union Body forms for one year tenure. The Union Body of the college is responsible for bring the holistic-academic and all round development of the students as well as the institution.

LIBRARY

The college library contains a good collection of more than eleven thousand (11,000) books on various subjects which caters to the needs of students and faculty. All the possible steps are taken to equip the library with modern facilities. The library subscribes ample number Journals, Magazine, E-books, News Papers etc. A new well equipped and well furnishing library building with attached reading room is available. The students have to deposit Rs. 200/- as library caution money at a time of admission and it is refundable after completion the course on the basis of the clearance certificate issued by the librarian. Apart from the central library, all the departments have separate departmental library for continuous use of student and faculties.

LABORATORY

The institution has well equipped laboratory facilities for the students of Education and Geography Department along with computer lab for all the students.

COMPUTER EDUCATION:

The institution provides facilities of computer education for certificate course for all students.

MAGAZINE:

The institution has published a wall magazine (PROBAH) half yearly and College Annual Magazine 'Sarbodayan' annually to encourage writing and literary activities among the students. The provision of publishing separate departmental wall magazines a journal.

NCC:

The college has NCC unit for Girls under the guidance of Mrs. Meghali Hazarika, Assistant Professor and also an NCC unit for boys under guidance of Mr. Bhadrakanta Gohain, Assistant Professor of the college.

NSS :

The NSS camps have been organising various social and community programs for creating general awareness since its formation at nearby localities of the college.

ADMISSION COMMITTEE :

Admission committee is formed in the college by authority to conduct the admission procedure smoothly.

EXAMINATION COMMITTEE :

Examination committee is formed to conduct the internal and final examination of Dibrugarh University under semester system.

STUDENT WELFARE FUND :

The institution has a student welfare fund to provide financial assistance for poor and needy students in emergency as suggested by a committee.

EXCURSION/FIELD WORK :

The college arranges various educational excursion and field work accompanied by teacher incharge.

ATTENDANCE :

A student must maintain attendance of at least 80% in each subject. Otherwise he/she will not be allowed to appear in the final examination.

DISCIPLINE :

Students are expected to observe proper discipline during the entire period they spend in the institution. Failure to observe the norms of discipline will invite appropriate punishment.

LIBRARY RULES :

1. Library cards will provided to every students to using college library.
2. The students will be permitted to keep a book for 1 week from the date of issue.
3. A student failing to return a book on the due date will be find a minimum of Rs. 5.00 per day.
4. The college library is open on all working days for students and teachers from 9 A.M. to 4 P.M.

STUDENT UNION ELECTION COMMISSION :

Mr. Jayantajit Das - Election Commissioner (Including four members)

IQAC :

Mr. Robijit Dutta - Co-ordinator

WOMEN - CELL :

Chairperson - Miss. Nayanjyoti Bhuyan

COLLEGE RULES FOR STUDENTS:

1. The rules and regulations for the students as prescribe by the college Authority and violation of these rules, unsatisfactory progress, irregular attendance, irregular clearance of college fees, showing discourtesy to the teachers and staff members in any forms, adopting unfair means during examination and festivals are punishable.

2. A student must attend unit test, sessional and annual test or examination in each subject to qualify themselves for appearing in the final examination.

3. The student should keep the college campus and class rooms clean. Any damage and disfiguring of college property taken serious notice on.

ANTIRAGGING MEASURES :

The Honourable Supreme Court has directed that ragging be banned from all educational institutions. Ragging has been made cognizable offence and its attracts a punishment or rigorous imprisonment of three years and fine of Rs. 25,000/-. In this connection an Anti ragging committee consists of the following members.

1. Dr, Monuj Baruah, Principal, Chair person.
2. Srimanta Tamuli, Convenor/Member Secretary
3. I/c Pulibor Police Station
4. Romen Saikia, Representative of Local Print Media
5. Romen Padun, Vice-Principal
6. Nayanjyoti Bhuyan, H.O.D. Assamese Department
7. Padmeswar Dadhara, Gurdian Representative
8. Padmaram Doley, Gurdian Representative
9. Student Union, Sarbodaya College

SCHOLARSHIPS :

The State Govt. and the Central Govt. offer a number of scholarship to students belonging to SC/ST/OBC/MOBC and meritious students.

Scholarships are credited to the scholar's account with SBI, Kotokipukhuri Branch and not paid in cash.

AWARD :

Late Sivanath Bhuyan Memorial Award, offered by Nayanjyoti Bhuyan, H.O.D. Assamese Department to the best Graduate of the college in every year.

List of Administrative Academic and Non-Teaching Staff :

Principal : Dr. Monuj Boruah, M.A.Ph.D.

Vice-Principal : Mr. Romen Padun, M.A.,

FACULTY MEMBERS

Department of Assamese :

1. Dr. Nayanjyoti Bhuyan, M.A. (H.O.D.)
2. Dr. Papor Borah, M.A., M.Phil.NET, Ph.D.
3. Mr. Jayantajit Das, M.A.
4. Dr. Nomita Boruah, M.A., M.Phil, NET, Ph.D.

Department of English :

1. Mr. Bhadra Kanta Gohain, M.A. (H.O.D.)
2. Mr. Pranjal Boruah, M.A., B.E.D.NET

Department of Economics:

1. Mr. Romen Padun, M.A., (H.O.D.)
2. Mr. Monaj Kr. Dutta, M.A., M. Phil.
3. Mr. Bishnu Prasad Saikia, M.A.,
4. Mrs. Archana Devi, M.A., B.E.D.

Department of Sociology :

1. Dr. Hemanta Borah, M.A., M. Phil., Ph.D. (D.U.) (H.O.D.)
2. Mr. Srimanta Tamuli, M.A., M. Phil.
3. Mr. Apurba Kr. Borah, M.A.SET
4. Mr. Jyotiprasad Dolakasharia, M.A.NET.SET

Department of History :

1. Mr. Pallab Boruah, M.A.,SET (H.O.D.)
2. Mrs. Santana Nath, M.A., B.E.D.SET
3. Mr. Durgeswar Pagag, M.A.

Department of Pol. Science :

1. Mr. Robijit Dutta, M.A., SET. (H.O.D.)
2. Mr. Raju Saikia, M.A.
3. Mrs. Mousumi Borah, M.A., B.E.D.SET
4. Dr. Pranjal Borah, M.A., Ph.D.

Department of Education :

1. Mr. Bikash Boruah, M.A.NET,SET (H.O.D.)
2. Mr. Rikheswar Payeng, M.A., SET
3. Mrs. Pompei Bordoloi, M.A., B.E.D.SET

Department of Geography :

1. Mrs. Jyotimoni Doley, M.A.SET (H.O.D.)
2. Mrs. Manashi Borah, M.A.NET
3. Mr. Debojyoti Kalita, M.A.SET

Department of Philosophy :

1. Mrs. Meghalee Hazarika, M.A. SET(H.O.D.)
2. Dr. Nabanita Phukon, M.A.NET,Ph.D.
3. Mrs. Mousumi Boruah, M.A., M. Phil.
4. Mrs. Aiswayja Borborah, M.A.SET

Library Staff :

1. Mrs. Sangita Bordoloi, M. Lib. (Asstt. Librarian)
2. Mr. Prodip Borah (Library Assistant)

Non-Teaching Office Staff :

1. Mr. Sanjib Borah, UDA (Head Asstt.)

2. Mrs. Rinju Boruah, UDA
3. Mr. Himen Borpatra, LDA
4. Mr. Hemen Khonikor, LDA
5. Mr. Tanka Bahadur Chetry, LDA

Crade IV Staff :

1. Mr. Gopal Chetry
2. Mr. Basanta Borah
3. Mr. Dipak Kakoti
4. Mr. Ajit Boruah
5. Mr. Romen Hazarika
6. Mr. Chandan Bora

COLLEGE COMMITTEE AND COMMITTEES MEMBERS : Governing Body :

The college is under a Governing Body consisting of members duly appointed formed by D.H.E. Assam. The Principal of the college is the Secretary and the President is Sri Nripen Deuri. For smooth functioning of the administrative academic activities of the college management is conducted by different committees apart from its Governing Body.

Our respected Governing Body Members –

1. Mr. Nripen Deuri, President
2. Dr. Monuj Baruah, Secy./Principai
3. Local MLA Ex-officio-member
4. Romen Padun, Ex-officio-member
5. Doner Member: Mr. Ananda Chanda Das
6. University Nominee:
 - (i) Dr. Anjan Saikia (Principal, Cinamora College, Jorhat)
 - (ii) Dr. Rofique Ahemad (Associate Professor Bahana College)
7. Anjumoni Borah, Femal Member
8. Padmeswar Dadhara, Guardian Member
8. Padmaram Doley, Guardian Member

9. Manoj Kr. Dutta, Teacher's Representative

10. Dr. Nomita Boruah, Teacher's Representative

11. Sanjib Borah, Non-teaching Representative

1. Admission Committee:

1. Principal (Convener)
2. Vice Principal
3. All HODs
4. All Non-teaching staff

2. Examination Committee:

1. Mr. Romen Padun (Chair Person)
2. Principal (Officer-In-Charge)
3. Coordinator: Mr. Raju Saikia
4. Members: All H.O.D.

3. Library Committee:

1. Principal: Dr. Mounj Dutta
2. Vice Principal: Mr. Romen Padun
3. Mrs. Sangita Bordoloi (Asstt. Librarian) : Convener
4. Mr. Manoj Kr. Dutta (Member)
5. Heads of all Departments

4. **NSS** : Dr. Hemonta Borah (Officer-in-charge)

5. **NCC** : Mrs. Meghali Hazarika (Office-in-charge) - 64 Assam Girls B. N.
Mr. Bhadra Kanta Gohain (Office-in-charge) - 33 Assam Boys B. N.

6. Routine Committee :

1. Dr. Hemanta Borah (Convenor)
2. Romen Padun (VP)
3. Jayantajit Das
4. Robijit Dutta (Co-ordinator IQAC)
5. Pompei Bordoloi
6. Pallab Boruah

FEES STRUCTURE

Admission Fee for Degree Programme (2020-2021)
Semester wise Fees Structure (Rs.)

Sl.No	PARTICULARS	1 ST	2 ND	3 RD	4 TH	5 TH	6 TH
1.	Admission	400.00	1500.00	400.00	1500.00	400.00	1500.00
2.	Tution Fees(Annual)	720.00 (G)	-	720.00(G)	-	720.00(G)	-
		840.00(M)		840.00(M)		840.00(M)	
3.	Laboratory Fees	100.00 Practical Major	-	100.00 Practical Major	-	100.00 Practical Major	-
4.	Identity Card Fees	50.00	-	50.00	-	50.00	-
5.	Establishment Fees	700.00	-	700.00	-	700.00	-
6.	Contingency	300.00	-	300.00	-	300.00	-
7.	Registration fees as University	400.00	-	-	-	-	-
8.	Enrolment Fees	220.00	-	220.00	-	220.00	-
9.	Library Caution Money(Refundable)	300.00	-	-	-	-	-
10.	Library Fees	200.00	-	200.00	-	200.00	-
11.	College Exam Fees	300.00	-	300.00	-	300.00	-
12.	College development Fees	500.00	-	500.00	-	500.00	-
13.	Electricity Fees	300.00	-	300.00	-	300.00	-
14.	NCC/NSS	20.00	-	20.00	-	20.00	-
15.	Students welfare Fees	50.00	-	50.00	-	50.00	-
16.	Students Union Fees	100.00	-	100.00	-	100.00	-
17.	Magazine Fees	150.00	-	150.00	-	150.00	-
18.	Games& Sports Fees	100.00	-	100.00	-	100.00	-
19.	Festival Fees	100.00	-	100.00	-	100.00	-
20.	Co curricular Activity	100.00	-	100.00	-	100.00	-
21.	ICT	100.00	-	100.00	-	100.00	-
22.	Misc	100.00	-	100.00	-	100.00	-
	Total	5310.00(G) 5430.00(M)		4610.00(G) 4710.00(M)		4610(G) 4710(M)	

Note: As per Assam Govt. Notification, As per affiliated Universities Admission Fee will be taken digitally.

Detailed Course Structure of the Four Year Under Graduate Programmes under FYUGP of Dibrugarh University

Details of courses under B.A. (Major)

Course *Credits

Detailed Course Structure of the Four Year Under Graduate Programmes under FYUGP of Dibrugarh University



OFFICE OF THE REGISTRAR :: DIBRUGARH UNIVERSITY :: DIBRUGARH

No. DU/DR-A/DU(Regulations-FYUGP)/23/385

Date: 19.05.2023

NOTIFICATION

In pursuance to the decision of the 127th Meeting of the Academic Council (Emergent), Dibrugarh University held on 18.05.2023 vide Resolution No. 01 has approved the Dibrugarh University Regulations for the Four Year Under Graduate Programmes (FYUGP) in Choice Based Credit System (CBCS) 2023.

The aforementioned Regulations for the Four Year Under Graduate Programmes (FYUGP) is enclosed.

Issued with due approval.

Alaganika
19/05/2023

Deputy Registrar (Academic)
Dibrugarh University.

Copy to:

1. The Hon'ble Vice-Chancellor, Dibrugarh University for favour of information.
2. The Deans, Dibrugarh University, for favour of information.
3. The Registrar i/c, Dibrugarh University for favour of information.
4. All Heads / Chairpersons of the Departments / Centre for Studies, Dibrugarh University, for information please.
5. The Principals of the affiliated / permitted Colleges of Dibrugarh University for information and necessary action.
6. The Controller of Examinations, Dibrugarh University for information and needful.
7. The Joint Controller of Examinations-'C' / Deputy Controller of Examinations-'A' / Deputy Controller of Examinations-'B' i/c, Dibrugarh University, for information.
8. The System Administrator, Dibrugarh University, for information and necessary action.
9. The Programmer, Dibrugarh University, with a request to upload the notification and the Regulations on the D.U. Website.
10. File.

Alaganika
19/05/2023

Deputy Registrar (Academic)
Dibrugarh University

**DIBRUGARH UNIVERSITY REGULATIONS FOR THE
FOUR YEAR UNDERGRADUATE PROGRAMMES (FYUGP)
IN CHOICE BASED CREDIT SYSTEM (CBCS), 2023**

**[As approved by the 127th meeting of the Academic Council (Emergent),
Dibrugarh University held on 18.05.2023 vide Resolution No. 01]**



**DIBRUGARH UNIVERSITY
DIBRUGARH-786 004
ASSAM**

DIBRUGARH UNIVERSITY REGULATIONS FOR THE FOUR YEAR UNDERGRADUATE PROGRAMMES (FYUGP) IN CHOICE BASED CREDIT SYSTEM (CBCS), 2023

(1) Short Title, Commencement and Applicability

These Regulations shall be called the Dibrugarh University Regulations for the Four Year Undergraduate Programmes (FYUGP) in Choice Based Credit System (CBCS), 2023. These Regulations shall be effective for the Courses of Study leading to a UG Certificate, UG Diploma, Three Year UG Degree, Four Year UG Degree (Honours) and Four Year UG Degree (Honours with Research). Hereinafter, it will be referred to as Dibrugarh University Regulations for the Four Year Undergraduate Programme in Choice Based Credit System, 2023.

The Regulations shall come in to effect from the Academic Session, 2023-2024.

The Regulations shall be applicable to the students enrolled in the aforementioned academic programmes conducted by the Departments/Centers for Studies of Dibrugarh University/Colleges/Institutes affiliated to/permitted by Dibrugarh University from the academic session 2023-24.

2. Objectives

The objectives of the regulations are—

- 2.1 To conduct undergraduate programmes-- UG Certificate, UG Diploma, Three Year UG Degree, Four Year UG Degree (Honours) and Four Year UG Degree (Honours with Research) in various fields of Study/Discipline as per the guidelines of UGC's Curriculum and Credit Framework in the light of NEP, 2020.
- 2.2 To provide a multidisciplinary set-up to build vibrant communities of scholars and peers, breakdown harmful silos, enable students to become well rounded across disciplines including artistic, creative, and analytical subjects as well as sports, develop active research communities across disciplines, increase resource efficiency across higher education.
- 2.3 To nurture avenues for developing holistic individuals through an identified set of skills and values.
- 2.4 To provide a student centric, flexible, choice based credit framework with multiple entry and exit options so that students can be facilitated to pursue the trail of career chosen by themselves as per their interest.

3. Graduate Attributes

3.1 Learning outcomes specific to disciplinary/interdisciplinary areas of learning:

Graduates should be able to demonstrate the acquisition of

- i. Comprehensive knowledge and coherent understanding of the chosen disciplinary/interdisciplinary areas of study in a broad multidisciplinary context.
- ii. Practical, professional and procedural knowledge required for carrying out professional or highly skilled work/tasks related to the chosen field of learning.
- iii. Skills in areas related to specialization in the chosen disciplinary/multidisciplinary areas of learning in a broad multidisciplinary context.
- iv. Capacity to extrapolate from what has been learned, translate concepts into real life situations and apply acquired competencies in new/unfamiliar contexts.

3.2 Generic learning Outcomes: Graduates should be able to demonstrate the capabilities of

Complex problem solving, Critical thinking, creativity, communication skills, analytical reasoning, research related skills, coordinating/collaborating with others, leadership readiness/qualities, learning how to learn skills, digital and technological skills, multicultural competence and inclusive spirit, value inculcation, autonomy, responsibility and accountability, environmental awareness and action, community engagement and service and empathy.

4. Definitions:

4.1 Undergraduate Programmes: Undergraduate programmes will include the following

- (i) **UG Certificate programme:** UG Certificate Programme leads to a UG certificate after completing 1 year (2 semesters) of study in the chosen fields of study. Students on exit shall be awarded UG certificate (in the Field of Study/Discipline) after securing the requisite 44 Credits on completion of Semester II if, in addition, they complete one work based/skill based vocational course/internship of 4 credits within one year from the completion of 2nd semester examination. These students are allowed to re-enter the degree programme within a period of three years and complete the degree within the stipulated maximum period of seven years.
- (ii) **UG Diploma Programme:** UG Diploma Programme leads to a UG diploma after 2 years (4 semesters) of study in the chosen fields of study. Students on exit shall be awarded UG Diploma (in the Field of Study/Discipline) after securing the requisite 88 Credits on completion of Semester IV if, in addition, they complete one work based/skill based

vocational course/internship of 4 credits within one year from the completion of 4th semester examination. These students are allowed to re-enter the degree programme within a period of three years and complete the degree within the maximum period of seven years.

(iii) **Three Year UG Degree Programme (BA, B. Sc, B. Com and Bachelors in other disciplines) with single/double major:** Students who wish to undergo a 3-year (6 semester) UG programme shall be awarded UG degree in the Major discipline after successful completion of three years, securing a minimum of 132 credits. Provision of double Major shall be implemented in due course of time.

(iv) **Four Year UG Programme with honours (BA, B. Sc, B. Com and Bachelors in other disciplines) with single/double major:** Students who wish to undergo a 4-year (8 semester) UG programme shall be awarded UG Honours degree in the Major discipline after successful completion of four years, securing a minimum of 176 credits. Provision of double Major shall be implemented in due course of time.

(v) **Four Year UG Programme with honours with Research (BA, B. Sc, B. Com and Bachelors in other disciplines) with single/double major:** Students who wish to undergo a 4-year (8 semester) UG programme shall be awarded UG Honours and research degree in the Major discipline after successful completion of four years with a rigorous research project, securing a minimum of 176 credits. Provision of double Major shall be implemented in due course of time.

4.1 College: The term ‘College’ means the Colleges and Institutes affiliated to or permitted by Dibrugarh University for conducting different academic programmes.

4.2 Department: The term ‘Department’ is used to mean a Department of Dibrugarh University/ a College/Institute affiliated to/ permitted by Dibrugarh University.

4.3 Centre for Studies: The term ‘Centre for Studies’ is used to mean a Centre for Studies of Dibrugarh University/a College/Institute affiliated to/ permitted by Dibrugarh University

4.4 Programme: The term ‘programme’ is used to mean the whole learning experience or combination of courses pursued for a Certificate, Diploma or a Degree.

4.5 Course: A “Course” means one of the specified units which goes to comprise a programme of study.

4.6 Academic Year: An ‘Academic Year’ means a period of twelve months consisting of two semesters.

4.7 Semester: The word “semester” is used to mean a half-yearly term or term of studies including examinations, vacations and semester breaks.

4.8 Semester Duration: A semester normally extends over a period of 15 class weeks. Each week has 30 hours of instruction spread over the week.

4.9 In-semester: The word “in-semester” is used to refer to the continuous evaluation within the half-yearly term.

4.10 End-semester: The word “end-semester” is used to refer to the terminal processes of examinations and evaluations at the end but within the half-yearly term.

4.11 Credit: A ‘credit’ is a unit by which the coursework is measured. It determines the number of hours of instruction required per week over the duration of a semester (minimum 15 weeks). A course may have only a lecture component or a lecture and tutorial component or a lecture and practicum component or a lecture, tutorial and practicum component, or only practicum component. Credit shall be defined as

Sl. No	Components	Number of Hours per week	Number of hours per Semester	Credit
1	Lecture	1 Hour	15 Hours	1
2	Tutorial	1 Hour	15 Hours	1
3	Practicum, Laboratory Work, Seminar/Group Discussion	2 Hours	30 Hours	1
4	Experiential Learning, Internship, Community Engagement and services, Field visit/Industrial visit, Studio Activities, Field practices/projects etc.	3 Hours	45 Hours	1

4.12 Academic Bank of Credits (ABC): ‘Academic Bank of Credits (ABC)’ is an academic service mechanism as a digital/virtual/online entity established and managed by MOE/UGC to facilitate students to become its academic account holders and paving the way of seamless student mobility, between or within degree-granting Higher Education Institutions (HEIs) through a formal system of credit recognition, credit accumulation, credit transfers and credit redemption to promote distributed and flexible teaching learning.

- 4.13 Academic Flexibility:** ‘Academic Flexibility’ is the provision for innovative and interchangeable curricular structures to enable creative combinations of Courses/Programmes in disciplines of study leading to Certificate/Diploma/Degree of study offering multiple entry and multiple exit facilities removing the rigid curricular boundaries and creating new possibilities of life-long learning.
- 4.14 Credit accumulation:** ‘Credit Accumulation’ means the facility created by ABC in the Academic Bank Account opened by the students across the country in order to transfer and consolidate the ‘credits’ earned by them by undergoing ‘courses’ in any of the eligible HEIs.
- 4.15 Credit recognition:** ‘Credit Recognition’ means the credits earned through eligible/partnering HEIs and transferred directly to the ABC by the concerned HEIs.
- 4.16 Credit redemption:** ‘Credit redemption’ means the process of commuting the accrued ‘credits’ in the Academic Bank Account of the students maintained in ABC for the purpose of fulfilling the ‘credits requirements’ for the award of Certificates/Diplomas/Degrees etc. by the degree awarding HEIs.
- 4.17 Credit transfer:** ‘Credit transfer’ means the mechanism by which the eligible HEIs registered with ABC are able to receive or provide prescribed ‘credits’ to individual registered ABC account in adherence to the UGC credit norms for the ‘course/s’ registered by the desirous students in any HEIs within India.
- 4.18 Course teacher:** A ‘Course teacher’ is a teacher or any person who is engaged by the University/ College/Institute for teaching a Course. He/ she shall perform the following functions:
- (i) Teaching the Course approved by the statutory authorities.
 - (ii) Maintaining attendance and performance records of all the students registered for the Course(s) he/she teaches.
 - (iii) Conducting In-semester Assessment (Internal Assessment)
 - (iv) Involving himself/herself in preparation and moderation of question papers, evaluation, scrutiny and finalization of results of the course(s) etc. whenever needed.
 - (v) Participating in various curricular and co-curricular activities as and when necessary.
 - (vi) Preparing syllabus of different Courses whenever necessary.
- 4.19 College/Departmental/Centre for Studies Four Year Undergraduate Programme (FYUGP) Board:** There shall be a College/Departmental/Centre for Studies Four Year Undergraduate Programme (FYUGP) Board to monitor and supervise the

implementation of the Undergraduate academic programmes, which shall be constituted as below:

(i) For Colleges/Institutes:

Chairperson : The Principal of the College

Vice - Chairperson: The Vice-Principal of the College

Members : Heads of the Departments and the Coordinator, IQAC

Member Secretary: A Senior Teacher of the College nominated by the Principal of the college

(ii) For University Departments/Centre for Studies

Chairperson: Head of the Department/Chairperson of the Centre for Studies

Member : All the Course Teachers and the coordinator, DQAC

4.20 Dibrugarh University Four Year Undergraduate Programme (FYUGP) Board:

There shall be a Dibrugarh University Four Year Undergraduate Programme (FYUGP) Board to be constituted as below:

(i) Chairperson : Vice Chancellor

(ii) Members : The Registrar, Deans of the Faculties of Studies, Controller of Examinations, the Director, IQAC, D.U, five Principals of the colleges to be nominated by the Vice-Chancellor, One Joint/ Deputy Controller of Examinations to be nominated by the Vice-Chancellor and the Inspector of Colleges.

(iii) Member Secretary : The Deputy Registrar (Academic)

4.21 Semester Duration:

i) Odd Semesters: July–December (including end-semester examinations and semester breaks)

ii) Even Semester: January-June (including end-semester examinations and semester breaks)

Any change in the Academic Calendar/Schedule may be made by the University whenever necessary.

5 Extent of Application:

The Regulations shall be applicable to the students enrolled for the Courses of Study leading to the UG Certificate, UG Diploma, Three Year UG Degree, Four Year UG Degree

(Honours) and Four Year UG Degree (Honours with Research)

6 Academic Schedule: The Academic Schedule of the UG Certificate, UG Diploma, Three Year UG Degree, Four Year UG Degree (Honours) and Four Year UG Degree (Honours with Research) Programmes shall be administered as per the Academic Calendar of the University published for every academic session.

7 Admission Notice and Criteria:

7.1 Newspaper Notice/Notification through University/College/Institutes websites inviting applications for admission into the different programmes shall be issued by the Registrar of the University/Principals of the colleges/institutes as per the Academic Calendar of the University. The minimum eligibility for admission into the UG programmes shall be as below:

7.2 Minimum eligibility criteria for admission in Four Year Undergraduate programmes: Senior Secondary School Leaving Certificate or Higher Secondary (Class 12) Certificate obtained after successful completion of Grade 12 or equivalent stage of education and/or Admission test conducted by College/University/National Level Testing Agency/State Level Testing Agency.

7.3 Minimum eligibility criteria for multiple entry points of the UG programmes

- a. **1st year:** Senior Secondary School Leaving Certificate or Higher Secondary (Class 12) Certificate obtained after successful completion of Grade 12 or equivalent stage of education and/or Admission test conducted by College/University/National Level Testing Agency/State Level Testing Agency.
- b. **2nd year:** A certificate obtained after successful completion of 1 year (2 semesters) of the undergraduate programme. These students are to take admission in the 2nd year within a period of three years from obtaining the UG certificate from Dibrugarh University or any other University/institution recognized by Dibrugarh University.
- c. **3rd year:** A diploma obtained after successful completion of 2 years (4 semesters) of the undergraduate programme. These students are to take admission in the 3rd year UG programme within a period of three years from obtaining the UG diploma from Dibrugarh University or any other University/institution recognized by Dibrugarh University.
- d. **4th Year (Honours):** A Bachelor's degree after successful completion of three years (6 semesters) of the Undergraduate programme obtained from Dibrugarh University or any other University/institution recognized by Dibrugarh University. These students

are to complete the degree within the stipulated maximum period of seven years.

- e. **4th Year (Honours with Research):** A three year Bachelor Degree with a minimum of 7.5 CGPA. The minimum entry requirement for 4th year (Honours/Research) UG programme within a period of three years from obtaining 3 year Bachelor Degree from Dibrugarh University or any other University/institution recognized by Dibrugarh University. These students are to complete the degree within the stipulated maximum period of seven years.

7.4 The admission or eligibility criteria shall be fixed by the Academic Council from time to time whenever necessary. The University/ colleges/ institutes may also adopt own policy for admission or selection of eligible candidates for admission complying with the eligibility criteria as prescribed.

7.5 Statutory reservation policy of the government shall be followed in case of selection of eligible candidates for admission.

8 Course Structure:

8.1 The Course Structure of the Undergraduate Academic Programmes shall be as per the Course Structure given in *Annexure I*. The nature of the Courses for all Under Graduate Academic programmes shall be as below:

Sl. No	Category of the course	Course	Description
1	Major Discipline: Major discipline provides the opportunity for a student to pursue in-depth study of a particular subject or discipline	Major discipline (Core)	Major discipline is the discipline or subject of Main Focus and the degree will be awarded in that discipline. Students should secure the prescribed number of credits (about 50% of total credits) through core courses of the major discipline.
2	Minor discipline: Students who take a sufficient number of courses in a discipline or an interdisciplinary area of study other than the chosen major will qualify for a minor in that discipline	Minor discipline	Minor discipline helps a student to gain a broader understanding beyond the major discipline.

3	<p>Multi- Disciplinary Generic Elective: All UG students are required to undergo 3 introductory level courses relating to any of the broad disciplines. These courses are intended to broaden the intellectual experiences and form part of liberal arts and science education.</p> <p><i>However, students shall not be allowed to choose or repeat any of these courses already undergone at the Higher Secondary level (12th class) and the discipline which he/she has chosen as Major.</i></p>	Multi- Disciplinary Generic Elective- Natural Sciences	Introductory courses on Natural Sciences to be chosen from a basket of courses that would include for example, Astronomy and Astrophysics, Biology, Biochemistry, Chemistry, Computer Science, Data Science, Earth and Atmospheric Sciences, Physics, Statistics, etc. Each Department/Centre of Studies shall offer GEC
		Multi- Disciplinary Generic Elective-Social Sciences	Introductory Courses on Social Sciences to be chosen from a basket of courses that would include for example, Economics, Education, History, Linguistics, Political Science, Psychology, Sociology, Social Work, Communication and Media, etc. Each Department/Centre of Studies shall offer GEC
		Multi- Disciplinary Generic Elective- Humanities	Introductory Courses on Humanities to be chosen from a basket of courses that would include for example, Archaeology, Arts and Creative expressions, Comparative Literature, Creative writing and Literature, Philosophy, etc. Each Department/Centre of Studies shall offer GEC
4	<p>Ability Enhancement Courses: These courses aim to enabling the students to acquire and demonstrate the core linguistic skills, including critical reading and expository and academic writing skills.</p>	Language (MIL/Regional Language)	Students are required to achieve competency in the use of a MIL or Regional Language. All language disciplines except English shall offer Language Courses
		Language and Communication Skills (English)	Students are required to achieve competency in the use of English language with special emphasis on language and Communication Skills. Department of English shall offer this course

		Mathematical and Computational Thinking and Analysis	Courses relating to Mathematical and Computational Thinking and Analysis would focus primarily on the mathematical and statistical tools used to support the study of natural and social sciences, including subject areas such as astronomy, biology, chemistry, economics, the environment, geological sciences, physics, and sociology etc. These courses would focus on the methodology used to analyze quantitative information to make decisions, judgments, and predictions, including defining a problem by means of numerical or geometrical representations of real-world phenomena, determining how to solve it, deducing inferences, formulating alternatives, and predicting cause and effect relationships. The goal is to ensure that students achieve a level of proficiency in using and analyzing quantitative information.
5	Value Added Course 2: The courses aim to enable the students to acquire and demonstrate certain values	Health and Wellness	The Course components relating to Health and Wellness seek to promote an optimal state of physical, emotional, intellectual, social, spiritual and environmental wellbeing of a person.
		Yoga	Yoga, Sports and Fitness activities will be organized outside the regular institutional working hours.
		Environmental Education/Science	The course seeks to equip students with the ability to apply the acquired knowledge, skills, attitudes, and values required to take appropriate actions for mitigating the effects of environmental degradation, climate change and

			<p>pollution, effective waste management, conservation of biological diversity, management of biological resources, forest and wildlife conservation, and sustainable development and living. There shall be more emphasis on community-based activities.</p>
		Digital and Technological Solutions/Digital Fluency	<p>Courses in cutting-edge areas that are fast gaining prominence such as Artificial Intelligence (AI), 3-D machining, big data analysis, and machine learning with important applications to health, environment, and sustainable living that will be woven into undergraduate education for enhancing the employability of the youth.</p>
		Understanding India	<p>The course aims at enabling the students to acquire and demonstrate the knowledge and understanding of contemporary India with its historical perspective, the basic framework of the goals and policies of national development, and the constitutional obligations with special emphasis on constitutional values and fundamental rights and duties. The course would also focus on developing an understanding among student-teachers of the Indian knowledge systems, Indian education system and the roles and obligations of teachers to the nation in general and to the school/community/society, specifically.</p>
6	<p>Skill Enhancement courses: These courses are aimed at imparting practical skills, hands on training, soft skills etc. to enhance the employability of the students.</p>		<p>The institution may design courses as per the students' needs and available institutional resources subject to approval of the Dibrugarh University.</p>

7	Community engagement (NSS/Adult Education/Student mentoring/NGO/Govt. institutions, etc.):	The curricular component of ‘community engagement and service’ seeks to expose students to the socio-economic issues in society so that the theoretical learning can be supplemented by actual life experiences to generate solutions to real-life problems. This component will include participation in activities related to National Service Scheme (NSS), National Cadet Corps (NCC), adult education/literacy initiatives and mentoring school students and other community works
8	Field based learning/project	The field-based learning/project will attempt to provide opportunities for students to understand the different socio-economic contexts. It will aim at giving students exposure to development-related issues in rural and urban settings. It will provide opportunities for students to observe situation in rural and urban contexts, and to observe and study actual field situations regarding issues related to socio-economic development. Students will be given opportunities to gain a first-hand understanding of the policies, regulations, organizational structures, processes, and programmes that guide the development process.
9	Internship	: Students will be provided with opportunities for internships with local industry, businesses, artists, crafts persons, etc. so that they may actively engage with the practical side of their learning and, as a by-product, further improve their employability.

10	Research Project	All students pursuing a Four-Year Bachelor's Degree with Honours with Research will be required to take up research oriented advanced courses, research methodology courses and a research project.
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8.2 A Course may also take the form of a Dissertation/ Project work/ Practical training/ Fieldwork/Internship, etc.

8.3 A student shall have to study the academic programme as per the scheme of the Programme. Even if a candidate earns the required number of credits before completion of the full duration of the programme, he/she shall not be entitled for the degree.

9 Course Enrolment

9.1 The minimum and maximum credits to be opted by a student for qualifying of a Undergraduate programme shall be as per the Course Structure given as **Annexure I**.

9.2 Change in Major: Students shall be allowed to change major within the broad discipline at the end of the second semester by giving him/her sufficient time to explore interdisciplinary courses during the first year. *The HEIs may create 10% additional seats over and above the sanctioned strength to accommodate the request for a change of major.*

9.3 Change in Minor: Students shall be allowed to change Minor courses of his/her areas of interest within the broad discipline at the end of the third semester. If a student pursuing a major obtains a minimum of 12 credits from another branch then the student will be awarded Bachelor degree in previous with a minor in later.

10 Attendance

10.1 The Course Teacher shall be responsible for maintaining a record of attendance of students who have enrolled for the course.

10.2 All Course Teachers of college/institutions shall intimate the Principal/ Director of a college/ Institute through the Head of the Department concerned at least thirty calendar days before the last instruction day in the semester, the particulars of all students who have less than 80% of attendance during the total number of class days.

In case of University Departments/Centre for Studies all course teachers shall intimate the Head of the Department/Chairperson of the Centre for Studies concerned at least thirty

calendar days before the last instruction day in the semester, the particulars of all students who have less than 80% of attendance during the total number of class days.

- 10.3** A student who has less than 80% attendance in average shall not be permitted to sit for the End-semester examination. However, that it shall be open to the University to grant exemption to a student who has attended a minimum of 70% classes but failed to obtain the prescribed 80% attendance for valid reasons, on recommendation of the Head/Chairperson/Principals of the Department/Centre/College on payment of a prescribed fee(s).

The Head of the Departments/Chairperson of the Centre for Studies/Principals of the Colleges shall announce the names of all students who shall not be eligible to take the End-semester examinations in the various Programmes and send a copy of the same to the Controller of Examinations. Such candidates shall have to repeat the concerned Course(s) when it is offered next.

- 10.4** A student declared as dis-collegiate shall not be allowed to proceed to the next higher Semester. He/she shall need to pursue the Semester afresh in which he/she was declared as dis-collegiate along with the next fresh batch.

11 Examination and Evaluation:

- (a) Examination and evaluation shall be done on a continuous basis, at least two times during a Semester including the End Semester Examination.
- (b) There shall be 20% marks for in-semester assessment and 80% marks for End-semester examination in each course during every semester.
- (c) There shall be no provision for re-evaluation of the answer-scripts of the end-semester examinations. However, a candidate may apply for re-scrutiny.
- (d) ***In-semester Assessment:***
 - (i) In in-semester assessment, different tools such as objective tests, written tests, assignments, paper presentation, laboratory work, etc. suitable to the courses may be employed.
 - (ii) The students shall be informed in advance about the nature of assessment. Students shall be required to compulsorily attend in-semester assessment including appearing the sessional tests, failing which they will not be allowed to appear for the End-semester examination. A Student cannot repeat In-semester examinations. The Department/Centre for Studies may arrange special in-semester examination whenever

necessary.

(e) **End Semester Examination:**

- (i) There shall be one End semester examination carrying 80% Marks in each course of a Semester covering the entire syllabus prescribed for the Course. The End semester examination is normally a written/laboratory-based examination/Project Work/Dissertation.
 - (ii) The Controller of Examinations shall make necessary arrangements for notifying the dates of the End semester examinations and other procedures as per Dibrugarh University Rules (at least 20 days in advance) and the Academic Calendar notified by the University.
 - (iii) The time given for End-semester examination for each Course shall be based on the credits/marks of the course.
 - (iv) Emphasis needs to be given on problem solving, application level questions as prescribed by National Education Policy, 2020. The question paper should include different forms of question.
- (f) **Confidential Works:** Setting of question papers, moderation of question papers, evaluation of answer scripts, scrutiny, tabulation of marks, etc. and announcement of results, shall be governed by the Dibrugarh University Examination Ordinance.
- (g) The mode of the conduct of the end-semester examinations of the practical/dissertation courses shall be partially external as below:
- i. The end-semester examinations of all practical/dissertation courses shall be conducted by a Board of Examiners consisting of the internal examiner (the concerned course teacher) and an external examiner appointed by the Controller of Examinations.
 - ii. A student shall not be allowed to take more than one full course as project work in a single semester.
- (h) The mode of end-semester examination and evaluation of the Course shall be specified in the detailed syllabus of the course concerned.
- (i) End-semester practical examinations shall normally be held before the theory examinations.

(j) **Betterment Examination:**

- i. A student shall be entitled to take the 'Betterment Examinations' in any two theory courses after successful completion of 3 year/4year programme only once. In this case, the higher marks secured by the student shall be retained. The candidates shall have to apply for betterment examination within one year of passing the Sixth/Eight Semester examination. Students shall have to appear in the betterment examination with the regular batch.
- ii. No betterments shall be allowed in the practical/project/dissertation/internship examinations.

12 Results and Progression:

- 12.1** A candidate shall be declared as passed a Programme, provided he/she secures-
- 12.1.1** At least 30% of marks in each Course in the End Semester Examinations combining both theory and practical examinations
 - 12.1.2** At least 'P' grade in the 10 point scale combining both the in-semester and End Semester Examination performance.
 - 12.1.3** There shall be no separate pass mark for In-semester Assessment.
- 12.2** A candidate shall be declared as passed a semester/ programme, provided he/ she secures at least 'P' grade in the 10 point scale (given in clause) in all the Courses separately.
- 12.3** There may be moderation of In-semester Assessment marks/End Semester marks as and when necessary.
- 12.4** The marks of In-semester examinations obtained by the candidate shall be carried over for declaring any result.
- 12.5** A candidate who fails or does not appear in one or more Courses of any end semester examinations up to fifth Semester shall be provisionally promoted to the next higher semester with the failed course as carry over course(s). Such candidates will be eligible to appear in the carryover course in the next regular examinations of those courses. If a candidate fails in any of the components (either theory or practical) of a course the candidate shall have to reappear in the examination for both the components.
- 12.6** If a candidate clears the sixth semester examination before clearing all the courses of the previous semesters, the result of the sixth semester examination of that candidate shall be withheld and his/ her results shall be announced only after he/ she clears the courses of

the previous semesters.

- 12.7** A candidate who fails or does not appear in one or more courses of seventh semester examinations shall be provisionally promoted to the eighth semester with the failed course as carry over course(s). If a candidate clears the eighth semester examination before clearing all the courses of the seventh semesters, the result of the eighth semester examination of that candidate shall be withheld and his/ her results shall be announced only after he/ she clears the courses of the previous semester.
- 12.8** A student must clear all his/her Semester Examinations within six (6) years for three year undergraduate programme and seven years for four year undergraduate programme (with honours/research) from the dates of admission to the First Semester of any Programme irrespective of the number of examinations appeared by the student.
- 12.9** Since the Semester system involves continuous assessment, there shall be no scope for a student to appear as a private candidate in any programme in this system.
- 12.10** A candidate shall be declared to have passed provided he/she has passed all the Semesters and in all the Courses separately for the concerned programme.
- 12.11** The Controller of Examinations shall declare the results of different programmes and issue Grade-sheets. *The merit list shall be prepared only for the regular candidates and it does not include the backlog candidates.*
- 12.12** The first rank holder of a programme shall be decided on the basis of the CGPA. However, the Overall Weighted Percentage of Marks (OWPM) of a candidate shall be considered in case of tie in CGPA.
- 12.13** Results of the candidates appeared in the Betterment or Backlog Examinations shall not be counted for the award of Prizes/Medals, Rank or Distinction.

13 Provision of Multiple Exit:

- 13.1 Exit 1:** There is a provision of exit after successful completion of 1 year (two semesters). A Certificate will be awarded when a student exits at the end of year 1 (2 semesters). Students who have secured minimum of 44 credits will be awarded a UG certificate (in the field of study/discipline) if, in addition, they complete one work based/skill based vocational course/internship of 4 credits within one year from the completion of 2nd semester examination.
- 13.2 Exit 2:** There is a provision of exit after successful completion of 2 years (four semesters). A Diploma will be awarded when a student exits at the end of year 2 (4 semesters). Students who have secured minimum of 88 credits will be awarded a UG

Diploma (in the field of study/discipline) if, in addition, they complete one work based/skill based vocational course/internship of 4 credits within one year from the completion of 4th Semester examination.

13.3 Exit 3: Three Year UG Degree Programme (BA, B. Sc, B. Com and Bachelor in other discipline) with single/double major: There is a provision of exit after successful completion of 3 years (six semesters). Students who wish to undergo a 3-year UG programme shall be awarded UG degree in the major discipline after successful completion of three years, securing 132 credits.

13.4 Four Year UG Programme with Honours (BA, B. Sc, B. Com and Bachelor in other discipline) with single/double major: Students who wish to undergo a 4-year (8 semester) UG programme shall be awarded UG Honours degree in the major discipline after successful completion of four years with Discipline Specific Elective Courses in 7th and 8th semesters in lieu of Research Project and Dissertation, securing a minimum of 176 credits.

13.5 Four Year UG Programme with Honours with Research (BA, B. Sc, B. Com and Bachelor in other discipline) with single/double major: Students who wish to undergo a 4-year (8 semester) UG programme shall be awarded UG Honours with Research degree in the major discipline after successful completion of four years, with Research Project and Dissertation in 7th and 8th Semesters, securing 176 credits.

14 Qualification type and Minimum credit requirement:

Equivalent National Higher Education Qualification Framework (NHEQF)	Qualification title	Minimum credit requirement
Level 5	Undergraduate Certificate	44+4
Level 6	Undergraduate Diploma	88+4
Level 7	Bachelor's Degree	132
Level 8	Bachelor's Degree (Honours and Honours with Research)	176

15 Grading System

15.1 The absolute grading system shall be applied in evaluating performance of the

students.

- 15.2** The following scale of grading system shall be applied to indicate the performances of students in terms of letter grade and grade points as given below:

Letter Grade with meaning		Grade Point
O	Outstanding	10 (Marks securing 90% and above)
A+	Excellent	9 (Marks securing 80%-90%)
A	Very Good	8 (Marks securing 70% -80%)
B+	Good	7 (Marks securing 60% -70%)
B	Above Average	6 (Marks securing 50% -60%)
C	Average	5 (Marks securing 40%- 50%)
P	Pass	4 (Marks securing 30%-40%)
F	Fail	0
Ab	(absent)	0

*Exclusive Class Interval technique shall be followed in calculation of Grade Point.

- 15.3** Computation of SGPA and CGPA: The procedure to compute the SGPA and CGPA are given below

- (i) The SGPA is the ratio of the sum of the products of the number of credits with the grade points scored by a student in all the courses taken by a student and the sum of the number of credits off all the courses undergone by a student.

$$SGPA (S_i) = \frac{\sum C_i G_i}{\sum C_i}$$

Where C_i is the number of credit of the i th course and G_i is the grade point scored by the student in the i th course.

Example for computation of SGPA

Semester	Course	Credit	Letter Grade	Grade Point	Credit Point (Credit X Grade)
I	Major (Core)	4	A	8	4X8=32

I	Minor	4	B+	7	4X7=28
I	GEC 1	3	B	6	3X6=18
I	AEC (Language)	4	A+	9	4X9=36
I	Value Added Course I	2	A	8	2X8=16
I	Value Added Course II	2	A	8	2X8=16
I	SEC	3	B+	7	3X7=21
		22			167
	SGPA				167/22= 7.59

- (ii) The CGPA is also calculated in the same manner taking in to account all the courses undergone by a student over all the semesters of a programme.

$$CGPA (Si) = \frac{\sum CiSi}{\sum Ci}$$

Semester I	Semester II	Semester III	Semester IV	Semester V	Semester VI
Credit: 22	Credit: 22	Credit: 22	Credit: 22	Credit: 22	Credit: 22
SGPA: 7.59	SGPA: 8.00	SGPA: 7.6	SGPA: 7.59	SGPA: 8.00	SGPA: 7.00
CGPA= (22 X 7.59+ 22 X 8.00+22 X 7.6+22 X 7.59+22 X 8.00+22 X 7.00)/132= 7.63					

The SGPA and CGPA shall be rounded off to two decimal points and reported in the transcripts.

- (iii) **Conversion of CGPA in to percentage (%):** CGPA will be multiplied by 10.
Percentage of marks = (CGPA X 10)
- (iv) The Letter grade 'B+' and above shall be considered as First Class and Letter grade 'B' shall be considered as Second Class.
- (v) A student is considered to have completed a course successfully and earned the prescribed credits if he/she secures a letter grade other than F (Failed) or 'Abs' (Absent/Incomplete).
- (vi) If a candidate secures 'F' grade in a Course, he/she shall have to reappear in the Course in the next legitimate chance.
- (vii) If a student secures 'F' grade in Project Work/ Dissertation/ assignment etc., he/she shall have to re-submit it after necessary revisions. The Result shall be declared with next regular batch.
- (viii) 'Abs' grade shall be awarded to a candidate if he/she has not fulfilled the following requirements:

- (a) If a candidate fails to appear in any Course(s) in an end semester examination.
 - (b) If a candidate fails to submit the project work/dissertation / assignment of an end semester examination.
 - (c) If a candidate is certified as not eligible to appear in any course(s) in an end semester examination by the Course Teacher(s) due to insufficient attendance in lectures, tutorials practical or fieldworks.
- (ix) The candidates not appearing in a Semester Examination shall be considered as an ‘Abs’ candidate **and** that will be reflected in the Grade Sheet of the candidate. These candidates shall have to convert the ‘Abs’ grade by appearing in the next examination on the Course (provided he/ she has legitimate chance to appear the Course) concerned or by submitting project work/dissertation/ assignment etc.

16 Transcript

The University may issue consolidated Transcript on payment of a prescribed fee which shall contain Letter grades, grade points and SGPA and CGPA mentioning the Course Titles in details, medium of instruction and programme duration.

17 Academic Bank of Credit:

17.1 Institution Registration:

17.1.1.1

The HEIs shall register on NAD/ABC in the concerned portal. Institution shall designate a Nodal Officer and set up a dedicated NAD/ABC cell for implementation of NAD/ABC Scheme and reflect their details (Name, Designation, Mobile No. and email id) on its website.

17.1.1.2

Institution shall advise the students to register on ABC through the ABC portal

17.1.1.3

Institution shall make ABC id a mandatory field in the admission forms, Examination forms or if possible on students Identity card also.

17.1.1.4

Institution shall display the posters and templates and place them on the canteen,

Library, Notice Board and around the playground or the place where there is maximum movements of students

17.1.1.5

Institution shall organize Seminar/Workshop for information and publicity about ABC in campus as well as respective affiliated colleges.

17.2 Student Registration: Students shall register themselves by visiting the ABC website and creating a student account through the concerned institution and records has to be submitted to the institution.

18 Credit Transfer: Inter- Institutional transfer of Credits may be considered by the Dibrugarh University on reciprocal basis or in compliance with the relevant Guidelines of the UGC. However, a candidate from other university has to fulfill minimum credit requirements as prescribed by Dibrugarh University.

19 Mentor Mentee Forum

There shall be Mentor Mentee forums in each semester in each of the Department and Centre for Studies. The forum will be comprised of the Mentor to be appointed by the Head of the department/Chairperson of the Centre for Studies and assigned mentees. Concerned mentor shall act as Chairperson and a nominated/selected mentee as Coordinator.

19.1 Functions of Mentor Mentee forum will be—

19.1.1 Dealing with the issues experienced by the mentees in the classroom, laboratories, internship, field work, project work etc or in any other academic activities.

19.1.2 Orienting the mentees the details of the FYUGP regulation.

19.1.3 Orienting the mentees with the academic schedule including the dates of assessment and the syllabus coverage for each assessment.

19.1.4 Analyzing the performance of the mentees after each of the tests and finding the ways to improve.

19.1.5 Conducting at least one meeting in a month

19.2 Functions of Mentor Mentee forum will be—

19.2.1.1.1 To act as a link between the Head of the Department/Chairperson of the Centre for Studies and the concerned mentees.

19.2.1.1.2 To collect and maintain various records as required by the Department/Chairperson of the Centre for Studies.

19.2.1.1.3 Guiding the mentees in various academic functions

19.2.1.1.4 To monitor the academic performances of the mentees.

19.2.1.1.5 To organize mentor mentee meeting.

20 General:

- a. It shall be ensured that the University shall maintain fundamental code of professional ethics in implementing these Regulations.
- b. For any matter not covered under these Regulations, the existing Dibrugarh University Rules, Ordinances and the Dibrugarh University Act, 1965 (as amended) shall be applicable.
- c. The Dibrugarh University FYUGP Board and/or the Examination Committee of the University shall remove any difficulty, which may arise in the course of operations relating to execution.

ANNEXURE I

COURSE STRUCTURE OF FOUR YEAR UNDER GRADUATE PROGRAMMES (FYUGP) IN DIBRUGARH UNIVERSITY AND ITS AFFILIATED COLLEGES

TO BE EFFECTIVE FROM 2023-2024 SESSION

Year	Semester	Course (Lecture+Tutorial+Practical) (L+T+P)	No. of Courses	Credit per Course	Total Credit
1	1 st Semester	Major (Core)	1	4	4
		Minor	1	4	4
		Multi- Disciplinary Generic Elective Course: Natural Science –I/ Social Science/Humanities-I/Commerce-I	1	3	3
		AEC Language (MIL/Regional Language)	1	4	4
		Value Added Course 1: Understanding India	1	2	2
		Value Added Course 2: Health and Wellness	1	2	2
		Skill Enhancement Course	1	3	3
		Total			
	2 nd Semester	Major (Core)	1	4	4
		Minor	1	4	4
		Multi- Disciplinary Generic Elective Course: Natural Science –II /Social Science/Humanities–II/Commerce-II	1	3	3
		AEC:Language and Communication Skills (English)-II	1	4	4
		Value Added Course 3: Environmental Education with emphasis on community-based activities (more emphasis on practical)	1	2	2
		Value Added Course 4: Yoga	1	2	2
		Skill Enhancement Course	1	3	3
Total					22
Grand Total (Semester I and II)					44

The students on exit shall be awarded Undergraduate Certificate (in the Field of Study/Discipline) after securing the requisite 44 Credits in Semester 1 and 2 provided they secure 4 credits in work based vocational courses offered during summer term or internship / Apprenticeship in addition to 6 credits from skill enhancement courses earned during 1st and 2nd Semester

3 rd Semester	Major	2	4	8
	Minor	1	4	4
	Multi- Disciplinary Generic Elective Course: Natural Science/Social Science/Humanities - III/Commerce-III	1	3	3
	Value Added Course 5: Digital and Technological Solutions/Digital Fluency	1	2	2
	Skill Enhancement Course	1	3	3
	Ability Enhancement Course: Communicative English/ Mathematical Ability	1	2	2
	Total			22
4 th Semester	Major (Core)	4	4 Credit per course	16
	Minor	1	4	4
	Community engagement (NCC/NSS/Adult Education/Student mentoring/NGO/Govt. institutions, etc.)	1	2	2
	Total			22
Grand Total (Semester I, II, III and IV)				88
The students on exit shall be awarded Undergraduate Diploma (in the Field of Study/Discipline) after securing the requisite 88 Credits on completion of Semester IV provided they secure additional 4 credit in skill based vocational courses offered during First Year or Second Year summer term or internship / Apprenticeship				
5 th Semester	Major	4	4	16
	Minor	1	4	4
	Internship	1	2	2
	Total			22
6 th Semester	Major	4	4 Credit per course	16
	Minor	1	4	4
	Project	1	2	2
	Total			22
Grand Total (Semester I, II, III, IV, V and VI)				132
The students on exit shall be awarded Bachelor of (in the Field of Study/Discipline) (3 years) after securing the requisite 132 Credits on completion of Semester VI				

7 th Semester	Major	3	4 Credits per Course	12
	Minor	1	4	4
	Research Ethics and Methodology	1	4	4
	Research Project (Development of Project/Research proposal, Review of related literature)/ DSE Course in lieu of Research Project	1	2	2
	Total			22
8 th Semester	Major (Core and Elective)	3	4 Credits per Course	12
	Minor	1	4	4
	Dissertation (Collection of Data, Analysis and Preparation of Report)/2 DSE Courses of 3 credits each in lieu of Dissertation	1	6	6
	Total			22
Grand Total (Semester I, II, III, IV, V, VI, VII and VIII)				176
The students on exit shall be awarded Bachelor of (in the Field of Study/Discipline) (Honours and Honours with Research) (4 years) after securing the requisite 176 Credits on completion of Semester VIII				

Annexure II: Semester wise Distribution of Credits

Semester	Major (Core)	Minor	Multi-Disciplinary Generic Elective course	Ability Enhancement Course (AEC)	Value Added Course (VAC)	Skill Enhancement Course (SEC)	Others	Total Credit	Exit Option (With Certificate / Diploma and Degree)
I	4	4	3	4	2+2=4	3	--	22	UG Certificate 44+*4= 48
II	4	4	3	4	2+2=4	3	--	22	
III	4x2=8	4	3	2	2	3	--	22	UG Diploma 88+*4 =92
IV	4X4=16	4	--	--	--	--	2 (Community engagement)	22	
V	4X4=16	4	--	--	--	--	2 (Internship)	22	Three Year UG 132
VI	4X4=16	4	--	--	--	--	2 (Project)/ 2x1 (DSE)	22	
VII	4X3=12	4	--	--	--	--	6 (Research Methodology and Project) / 3x2=6 (DSE)	22	Four Year UG (Honours/ (Honours with Research) 176
VIII	4X3=12	4	--	--	--	--	6 (Dissertation)	22	
Total	88	32	9	10	10	9	18	176	

***On exit, students may be awarded UG Certificate/UG Diploma (in the Field of Study/Discipline) after securing the requisite 44 or 88 Credits on completion of Semester II/IV provided they secure additional 4 credit in skill based vocational courses or internship / Apprenticeship in addition to the Credits earned from Skill Enhancement Courses (SEC).**
