



# SARBODAYA COLLEGE

DEPARTMENT OF POLITICAL SCIENCE

MALOW PATHER, JORHAT

To

The Faculty Members  
Department of Pol. Science  
Sarbodaya College  
Date: 12-08-2024

Respected Sir/ Madam

As per the Letter, received from Convenor, the Office of the Academic Council, Sarbodaya College, dated 12-08-2024, I do hereby entrust you with the responsibility to teach a new Skill based Subject – "Civil Service Foundation Course" of B.A. 3<sup>rd</sup> Semester under following distribution and date. The date of taking Class will be published by Academic Council, Sarbodaya College.

SEMESTER	DAY	TIME	Name of the paper	UNIT	TOPIC	Name of the entrusting Faculty member
Third	Monday	12.20 pm	Civil Service Foundation Course	III	Indian Polity and Governance, Constitution	Raju saikia
	Tuesday	12.20 pm			Political System, Panchayati Raj	Robijit Dutta
	Thursday	10.20 pm			Public Policy, Rights, Issues	Mousumi Borah

Yours sincerely

H.O.D.

12-08-2024

H.O.D.

Department of Political Science  
Sarbodaya College, Jorhat, Assam

Date

Office of the Principal  
**SARBODAYA COLLEGE**

PO. MALOW PATHER, JORHAT

Estd. - 1985

Affiliated to Dibrugarh University

Accredited B+ Grade By NAAC

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Dr. Manoj Boruah

Principal

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Date: 12.8.2024

Ref. No: .....

To

The H. O. D.

Department of Political Science

Sarbodaya College

Sir,

As per the instruction of the Principal Sir, it is hereby informed to all the faculties of Political Science department that a new skill based course namely "Civil Service Foundation Course" has been introduced for the students of 3<sup>rd</sup> semester for the current academic year. Hence, your department is entrusted with the responsibility to teach Unit-III which contains "Indian Polity" comprising of:

1. Indian Polity and Governance
2. Constitution, Political system, Panchayati Raj, Public Policy, Rights, Issues etc.

Yours sincerely

Academic Convenor  
Sarbodaya College, Jorhat

Convenor, academic Council

Sarbodaya College